

Plan Guidelines

Guidelines for survey plan accompanying an Application Form for PIN under Section 7(3) of the Cadastral Survey Act 2011

1. Every plan shall have a Site and Location plan and include:
 - a) All boundary dimensions in metres to two decimal places;
 - b) Areas of land parcels or units in square metres to two decimal places or in hectares and square metres to two decimal places;
 - c) All fences, walls, hedges and other physical features related to any boundaries of the site;
 - d) Angles either observed or calculated in degrees, minutes and seconds;
 - e) Approximate Coordinates in UTM (Zone 40 South) of at least two boundary corners to be provided on the Site plan.

These coordinate can be obtained from:

 - MHL Aerial Imagery
 - LAVIMS Orthophoto
 - Google Earth Map
 - GPS
 - f) A precise indication of the point of the landmarks or road junctions from which the measurements were taken for the purpose of locating the subject site;
 - g) The location of principal buildings within the parcel;
 - h) The names of the owner/s of all adjoining properties and their title deeds where available;

- 2 Site/Location plans must be drawn accurately to a scale that will allow all details and annotations to be read clearly and shall include a North arrow (generally pointing upwards); Plans on paper size greater than A3 should also be submitted in soft copy (AutoCAD format) on CD/DVD.

- 3 Text should be typewritten , clear and readable;

- 4 Roads, streets and lanes names should be in accordance with the relevant Local Authority nomenclature or as on site;

- 5 Plan shall be duly signed and dated by the Land Surveyor.