

COMMUNIQUE

MINISTRY OF HOUSING AND LANDS

EMPLOYMENT AT THE LEVEL OF SURVEYOR (ON A CONTRACTUAL BASIS)

Applications are invited from qualified candidates **outside the service** who wish to be considered for employment at the level of Surveyor on a **contractual basis** in the Ministry of Housing and Lands for a period of **one year**.

I AGE LIMIT

Candidates should not have reached their **70th birthday** by the closing date for the submission of applications.

II QUALIFICATIONS

Candidates should:

- A. be holders of a Land Surveyor's Commission issued under Section 4 of the Land Surveyors Act;
- B. possess at least six years' experience in survey works after having obtained the Land Surveyor's Commission; and
- C. be computer literate.

III DUTIES AND SALARY

The selected candidates will work in close collaboration with the team in respect of Phase II of the Metro Express Project. The duties shall include, but shall not necessarily be limited to, the following:-

1. setting up of a Geodetic Network;
2. setting up of control point along the alignment of the Metro Express Track;
3. conducting surveys of State lands on the alignment and of private properties required for acquisition, sale and exchange in relation to the project;
4. carrying out field surveys and boundary delimitation (iron pegs or boundary stones) computations and plotting of plants;
5. drawing up and signing of memoranda of surveys/survey reports according to Cadastral Survey Act;
6. carrying out appropriate searches on land ownership for the purpose of land acquisition;

7. preparing Notices under sections 6 and 8 of the Land Acquisition Act;
8. ensuring compliance with the Notices issued under section 22 of the State Lands Act;
9. conducting survey on encroachments, preparing adhoc briefs on survey issues and ensuring that surveying equipment are properly handled during field survey works;
10. using ICT in the performance of his duties; and
11. performing any other duties that may be required by the Ministry in relation to the Metro Express Project.

NOTE

Candidates should produce written evidence of experience/knowledge claimed.

The selected candidates will be employed on a one-year contractual basis and will be paid a monthly salary of Rs 42325.

IV FRINGE BENEFITS

Selected candidates will be eligible for:

- (a) 70% duty remission for the purchase of a car with engine capacity of up to 1400 cc OR a monthly car allowance of Rs 2100 in lieu of duty remission;
- (b) loan facilities up to 21 months' salary refundable in 84 monthly instalments, with interest at the rate of 4% per annum;
- (c) travelling Allowance and Passage Benefits in accordance with regulations in force; and
- (d) gratuity at the rate of two months' salary on completion of 12 months' satisfactory service.

V TERMINATION OF CONTRACT

- (a) The Government may at any time determine the employment by giving one month's notice, in writing, or by paying him/her one month's salary.
- (b) The officer may resign from his/her employment by giving one month's notice, in writing, or by paying one month's salary to the Government.
- (c) Should the officer in any manner misconduct himself/herself, the Government may terminate his/her employment forthwith and thereupon, all rights and advantages reserved to him/her shall cease.

VI. MODE OF APPLICATION

- (a) Qualified candidates should submit their application on the **prescribed Application Form which may be** obtained from the Human Resource Section of the Ministry of Housing and Lands, Level 4, Ebene Tower, Plot 52, Ebene, Cybercity.
- (b) The Application Form can also be downloaded from the website of the Ministry at the following address:

<http://housing.govmu.org>
- (c) Applications not made on the prescribed form will not be accepted.
- (d) Qualified candidates should submit their Application Forms together with copies of birth certificate, marriage certificate (where applicable) and academic qualifications.

VII. IMPORTANT

- (i) Incomplete, inadequate or inaccurate filling of the Application Form may entail elimination of the candidate. It is an offence to give information which is false or to conceal any relevant information. This may lead to an application being rejected or, if a candidate has already been appointed, to termination of his appointment.
- (ii) Qualifications obtained after the closing date for the submission of applications as specified in the advertisement will not be accepted. Only qualified persons should apply.
- (iii) The originals of birth and educational certificates should not be submitted with the applications, but applicants should produce these if and when called upon to do so.

VIII. CLOSING DATE

- (a) Applications should reach the Permanent Secretary, Ministry of Housing and Lands, Human Resource Section, Level 4, Ebene Tower, Plot 52, Ebene, Cybercity not later than **15 May 2018**
- (b) Applications received after the closing date **will not be accepted**. The onus for the prompt submission of applications so that they reach the Permanent Secretary of the Ministry of Housing and Lands in time lies solely on applicants.

**Ministry of Housing and Lands
Ebene Tower
Plot 52
Ebene
Cybercity**

Date: **26 April 2018**